

Please note: English translations of Fachprüfungsordnungen (Subject-Specific Examination Regulations) are intended solely as a convenience to non-German-reading students/members of the university. Only the German text published on the university's website on 19/11/2018 is legally binding. In the event of any conflict between the English and German text, its structure, meaning or interpretation, the German text, its structure, meaning or interpretation shall prevail.

**Fachprüfungsordnung (Subject-Specific Examination Regulations)
for the Master's Degree Course
'Landscape Architecture and Greenspace Management'
at Hochschule Neubrandenburg
of 16 November 2018**

Based on the *Rahmenprüfungsordnung* (Framework Examination Regulations - RPO) at Hochschule Neubrandenburg: University of Applied Sciences (hereinafter UAS Neubrandenburg) of 16 August 2017, in combination with § 2(1) and 38(1) of the *Landeshochschulgesetz* (State Higher Education Law), in the version made public on 25 January 2011 (GVOBl. M-V p. 18), last amended by Article 3 of the law of 11 July 2016 (GVOBl. M-V p. 550, 557), UAS Neubrandenburg hereby passed the following *Fachprüfungsordnung* (hereinafter Subject-Specific Examination Regulations) for the master's degree course 'Landscape Architecture and Greenspace Management' as statute.

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§ 1

General Information, University Degree

(1) The provisions of these Subject-Specific Examination Regulations are directly complemented by the provisions and regulations of UAS Neubrandenburg's *Rahmenprüfungsordnung* (hereinafter Framework Examination Regulations - RPO).

(2) Studies of the master's degree course 'Landscape Architecture and Greenspace Management' at UAS Neubrandenburg, which is taught in English, are completed with the following professional qualification:

'Master of Engineering' - abbreviated to: 'M.Eng.'

§ 2

Standard Length of Study, Language of Tuition

(1) The degree course is a direct follow-up to the eight-semester bachelor's degree course in Landscape Architecture. The standard length of study for the master's degree course prior to gaining the corresponding university degree, including the entire length of time for the master's examination, is two semesters (see Path A, standard path) or, in cases of § 3(1) no. 2, four semesters (see Path B). This also includes the time required for completing the dissertation.

(2) The language of tuition for the master's degree course is English.

(3) The course is a practice-oriented full-time degree course.

§ 3

Admission Requirements

(1) Admission to the master's degree course 'Landscape Architecture and Greenspace Management' can only be granted to students, who:

1. can prove that they have obtained an eight-semester bachelor's degree from a national university or university abroad, or a degree that is at least equivalent, in a degree course that belongs to the subject area of landscape architecture, with a scope of at least 240 ECTS points,
2. can prove that they have obtained a degree in landscape architecture at a national or foreign university, if this does not fall under number 1, or in another degree course such as architecture, geography, landscape design, nature conservation and landuse planning that has a scope of at least 180 points, The Examination Board will decide which degrees from other degree courses will be recognised.
3. have submitted a motivation letter with portfolio that has been recognised as equivalent by the Examination Board. Detailed information about the requirements for the motivation letter and portfolio will be announced by the Examination Board at the start of the application window.

(2) Study applicants must be able to provide proof of sufficient knowledge of the English language that is equivalent to level B2 of the Common European Framework of Reference for Languages, by providing one of the following certificates:

- IELTS
- TOEFL
- Cambridge Certificate (B2 First)

(3) A period of residence of at least three years in an English-speaking country, an undergraduate degree that was taught predominantly in English or equivalent achievements will be considered as sufficient proof of English language skills. Native speakers are exempt from providing proof. In cases of doubt, upon request from the Admissions and Examinations Office, the Examination Board will decide whether the study applicant has sufficient language skills. German language skills are recommended.

§ 4

Compulsory Attendance

(1) The module descriptions (Appendix 2) of the *Fachstudienordnung* (hereinafter Subject-Specific Study Regulations) stipulate which modules and courses are subject to compulsory attendance as prerequisites for admission to examinations.

(2) Recognition of required regular attendance will be granted if no more than 20 percent of the course classes have been missed.

(3) Students must generally apologise for any absence prior to the start of class, by providing a reason (usually via email). If this is not possible, the excuse should be provided immediately after class. If the lecturer is unable to discern a valid reason for the absence, the absence is considered to be without valid excuse.

(4) If the candidate is able to provide plausible evidence in writing, that s/he was absent for longer periods of time for valid reasons for which s/he is not responsible, the lecturer shall decide whether the candidate's actual attendance can be recognised as regular participation. Depending on the period of absence, candidates might be required to produce an appropriate piece of equivalent work. The required piece of compensatory work will be defined by the lecturer.

(5) If candidates are unable to meet the regular attendance requirement, they will not be granted admission to the module examination.

(6) Proof of participation and fulfilment of compulsory attendance must be provided when registering for the examination.

§ 5

Alternative Types of Examination

(1) Project work is intended as a further alternative type of examination in accordance with § 15(1) RPO as part of the master's degree course 'Landscape Architecture and Greenspace Management'.

(2) Projects are used for academic/artistic work and are to be based on current topics in the field of landscape architectural practice and work processes in this area of profession. Projects teach and consolidate the students' knowledge of subject-specific and academic contents that are required for tackling tasks and develop the students' ability to work in a collaborative, independent, interdisciplinary academic or professional manner. The marked coursework must be completed by producing drawings, sketches and/or models, accompanied by written explanations. The project results must be presented in visual form and displayed for all members of the university. Work that has only be produced in written form, without a design section, are only permissible in cases of exception.

(3) Project work shall be completed as group work and may only be produced as an individual piece of work in cases of exception. The candidate's individual contribution to the piece of group work that is to be marked as coursework must be identifiable and assessable. The candidates must register their project work with the Examinations Office within the first two weeks of the lecture period of the semester in which the project work is to be produced, indicating the topics and the names of the examiners. Project work shall be supervised and examined by two examiners. Project work can encompass several modules and semesters, but there must be a separate mark for each module and semester. The confirmation that a piece of project work has been completed successfully includes the topic of the project, an assessment and a mark. The topic of the project and the mark must be indicated on the transcript of records. The examiners shall mark the project work as soon as possible. Marking shall take no longer than four weeks after submission of the project work.

(5) A presentation is a further alternative type of examination in accordance with § 15(1) RPO in the master's degree course 'Landscape Architecture and Greenspace Management'. The presentation comprises the independent systematic exploration of a topic or subject area, using subject-related literature, or is a depiction of work or internship results. A presentation shall last between 15 and 30 minutes.

(6) If alternative types of examination are to be completed for a module examination, the members of teaching staff will inform the students and the Admissions and Examinations Office in the first week of lectures about the kind and scope of examinations that will be required for passing the module examination.

§ 6 **Examinations, Module Marks**

(1) The number, kind and scope of examinations that must be completed in a particular semester are listed in the Course and Examination Schedule (Appendix 1)

(2) The Course and Examination Schedule (Appendix 1) stipulates,

1. which modules will be marked
2. which modules will not be marked, but evaluated with 'passed' or 'failed'
3. which of the marked modules are included in the final overall mark.

(3) Coursework and examinations must usually be completed in English. They may be completed in another language if this has been approved by the respective examiner and if the course was also held in this language.

§ 7

Master's Dissertation and Colloquium

(1) Only students who were enrolled for the degree course 'Landscape Architecture and Greenspace Management' at UAS Neubrandenburg in the preceding semester will be granted admission to the master's dissertation.

(2) Admission to the master's dissertation requires students to have completed modules in the master's degree course 'Landscape Architecture and Greenspace Management' that amount to 24 credit points (Path A) in the two-semester master's degree and 86 credit points (Path B) in the four-semester master's degree.

(3) Students can only successfully complete their studies if they have passed the master's dissertation and attended the colloquium (Master's Colloquium). The colloquium amounts to 7,5 credit points.

(4) The writing-up period for the master's dissertation is four months. The topic, the problem being addressed and the extent of the master's dissertation must be limited by the first supervisor in such a way that it is possible to complete the master's dissertation within the writing-up period. A total of 22,5 credit points will be awarded for successfully passing the master's dissertation.

(5) The Course and Examination Schedule stipulates when the dissertation is to be completed. It must usually be written in the second semester (Path A) or the fourth semester (Path B).

(6) The Examination Board will confer with the Admissions and Examinations Office in due time prior to the start of the respective semester, to arrange a list of dates for the registration for, admission to and completion of the master's dissertation and for holding the colloquium, which are a component of the semester's planning and must be observed by the students. Upon request from the student, the Examination Board shall decide whether deviations from this list of dates are justified.

(7) Registration and the writing-up of the master's dissertation in a preceding or subsequent semester is not out of the question, unless the other admission requirements pursuant to sub-sections (1) and (2) have not been met. In case of late registration for the master's dissertation, § 18b RPO shall apply.

(8) The writing-up period for the master's dissertation can be extended in justified cases of exception and upon written request from the candidate, in accordance with § 11(7) RPO. The writing-up period of the master's dissertation can be extended by up to 14 days.

(9) After the mark for the master's dissertation has been announced, the work shall be presented in a colloquium that shall last between at least 30 minutes and at most 60 minutes.

(10) More detailed regulations regarding the master's dissertation and the colloquium are stipulated in §§ 24 and 24a RPO.

§ 8 Retaking of Examinations

(1) All students studying 'Landscape Architecture and Greenspace Management' can resit module examinations in accordance with § 29 of the Framework Examination Regulations.

(2) Examination resits shall take place in the regular examination period of the following semester.

§ 9 Entry into Force

(1) These Subject-Specific Examination Regulations shall enter into force on the day after they have been made public within the university.

(2) These Subject-Specific Examination Regulations shall apply for the first time to students who have enrolled for the master's degree course 'Landscape Architecture and Greenspace Management' in summer semester 2019.

Drawn up following a decision made by the Senate at UAS Neubrandenburg on 14/11/2018 and approval from the Rector of UAS Neubrandenburg of 16/11/2018.

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Publication note: These regulations were published on UAS Neubrandenburg's website on the 19/11/2018.