

Data Protection Information Pursuant to Art. 13 and 14 GDPR

from the Ministry of Science, Culture, Federal, and European Affairs acting as the granting authority that is responsible for processing applications for the one-off payment for students in accordance with the *Studierenden-Energiepreispauschalengesetz - EPPSG* (Energy Price Allowance for Students Act) in the federal state of Mecklenburg-Vorpommern.

- Data Protection Information for Applicants -

1. Overview and scope of application

The State of Mecklenburg-Vorpommern commissioned the Ministry of Science, Culture, Federal and European Affairs (abbreviated to WKM) with certain tasks and responsibilities related to the processing of applications for the payment of a one-off allowance pursuant to EPPSG in February 2023. As a result, the WKM is responsible for conducting the procedure pursuant to § 1(1) of the *EPPSG-Durchführungsverordnung Mecklenburg-Vorpommern - EPPSG-VO* (EPPSG Implementing Regulations) in the territory of the federal state of Mecklenburg-Vorpommern.

Applications for payment of the one-off allowance pursuant to EPPSG can be made online via the URL www.einmalzahlung200.de. The WKM is only responsible for administering payments to eligible applicants from Mecklenburg-Vorpommern. The WKM is only partially responsible for the processing of the payments pursuant to the EPPSG, or only partially conducts the corresponding data processing tasks and, to this extent, is only partially the data protection controller, as can be discerned in nos. 1.1. - 1.2.

Data processing related to the payment of the one-off allowances pursuant to EPPSG is split into two separate steps:

- (1) Processing step "**Application System**" (responsible: MID Sachsen-Anhalt, see no. 1.1.).
- (2) Processing step "**Administrative Procedure EPPSG**", including disclosure of digital administration files and data storage (responsibility of WKM, see no. 1.2.). This processing step also comprises the sending of payment details in preparation of the payment of the monetary allowances by the Bundeskasse (Federal Cash Office).

1.1. Processing Step "Application System"

Applications can only be submitted in electronic form ("online") via the website with the URL www.einmalzahlung200.de. The applicants can submit their application on their own behalf.

The data protection information from the MID Sachsen-Anhalt for submitting applications can be accessed at www.einmalzahlung200.de/datenschutz.

1.2. Processing Step "Administrative Procedure EPPSG" (automated processing of applications; decision-making and notification)

The WKM is the granting authority for applicants in the Federal State of Mecklenburg-Vorpommern pursuant to § 1(1) EPPSG. The received applications are sent on to the WKM by the MID Sachsen-Anhalt. The WKM checks the applications submitted by the applicants in a fully automated process and issues notifications of grants or refusals of applications. The WKM is also responsible for sending payment details to the BMBF to prepare the Federal Cash Office's payment of the monetary amounts. The WKM performs these processing tasks on a processing platform, which is connected to the Application System (see no. 1.1.) via technical interfaces that strictly separate data storage and access rights.

2. Controller

This data protection information only applies to matters in which the WKM is the data protection controller for the processing step "Administrative Procedure EPPSG" and, if applicable, for the communication with applicants (no. 1.2).

In such cases, the data protection controller pursuant to Art. 4 No. 7 of the Regulation (EU) 2016/679 (General Data Protection Regulation, abbreviated to "GDPR") for the processing of personal data is the

Ministry of Science, Culture, Federal and European Affairs

Schloßstraße 6-8

19053 Schwerin

Telephone: +49 385 / 588 - 18360

email: thoralf.sens@wkm.mv-regierung.de

3. Contact details for the Data Protection Officer at the Ministry of Science, Culture, Federal and European Affairs

Ministry of Science, Culture, Federal and European Affairs

for the attention of the Data Protection Officer -private/confidential-

Schloßstraße 6-8

19053 Schwerin

Telephone: +49 385 / 588 - 18130

email: thomas.schalies@wkm.mv-regierung.de

4. Sources of data, categories of data, purposes and legal basis

4.1. The higher education institutions that fall under the responsibility of the WKM will transmit the following data on the **applicant** to the WKM for the purposes of the processing step "Administrative Procedure EPPSG":

- Given name(s), surname, date of birth, and the PIN in encrypted form
- Hash of the respective personal access code

The WKM shall enter the encrypted personal data into the IT system being used for its administrative procedure to fulfil its obligations in accordance with EPPSG-V0. This is done to prepare the automated processing of received applications.

4.2. The following data about the **applicant**, which is processed by the MID Sachsen-Anhalt in the processing step “Application System” (see no. 1.1.), is transferred from this source to the WKM for purposes related to the processing step “Administrative Procedure EPPSG”:

- Master data and contact details of the applicant: given name(s), surname, date of birth, email address; address (voluntary information provided by applicant), telephone number (voluntary information provided by applicant)
- Bank details: account holder, IBAN
- Declarations of the applicant on provision of correct details and declarations of acknowledgement
- Access code

In order to fulfil the obligations pursuant to EPPSG-V0, the WKM processes this personal data by assigning the data received from the application system to the data originally received from the higher education institutions using the access code. The WKM then decrypts the data and verifies whether the eligibility criteria of EPPSG are fulfilled. This serves the fulfilment of the administrative procedure.

4.3. In order to fulfil its obligations pursuant to EPPSG-V0, the WKM compares the data provided by the applicant with the administrative procedures of other responsible bodies. The WKM receives a notification from the respective responsible body as to whether the person affected has already received a payment.

4.4. The WKM sends an update of the application status for every individual application to the application system, for which the MID Sachsen-Anhalt (section 1., number 1.1.) carries the data protection responsibility. This makes it possible for applicants to see information on the processing status of their application in the application system.

4.5. The legal basis for the processing of the applicants’ personal data **for the purpose of preparing and later carrying out (processing the applications related to) the procedure** as part of the “Administrative Procedure EPPSG” is Art. 6(1) lit. e GDPR in conjunction with § 14(1) EPPSG-V0. The task carried out in public interest results from § 2(2) EPPSG in conjunction with the regulations of the EPPSG-V0 in conjunction with the regulations of the “Administrative Agreement for Realising a Digital Portal to Implement the Energy Price Allowance for Students Act”.

5. Categories of recipients of personal data

5.1. Processors commissioned by the WKM as recipients and governed by a contract pursuant to Art. 28 GDPR

Type of processing activity	Commissioned processors as recipient	Country in which processor is registered
Computer infrastructure / hosting, including software, implementation and process design	init Aktiengesellschaft, Köpenicker Straße 9, 10997 Berlin as processor on behalf of the WKM	DE

5.2. Other responsible bodies as recipients

Type of processing activity	Other responsible bodies as recipients	Country in which recipient is registered
Comparison of data to avoid multiple applications	Other bodies responsible for the administrative procedures	DE
Sending of payment details to prepare payments by the Federal Cash Office	Bundesministerium für Bildung und Forschung Kapelle-Ufer 1 D-10117 Berlin	DE
Updating of the application status to provide corresponding information for the applicants in the application system	Ministry of Infrastructure and Digital Affairs in the Federal State of Sachsen-Anhalt (MID) Turmschanzenstraße 30 39114 Magdeburg	DE

5.3. Automated decision-making process

As a general rule, the WKM's decision-making process during the processing of applications is fully automated pursuant to Art. 22(1) GDPR. This is permissible in accordance with Art. 22(2) lit. b GDPR in conjunction with § 35a VwVfG in conjunction with the regulations of the EPPSG-V0, in particular § 11 EPPSG-V0.

The WKM does not conduct any profiling pursuant to Art. 13(2) lit. f GDPR or Art. 14(2) lit. g GDPR.

6. Duration of storage of personal data

The personal data named in section REF _Ref126749877 \r \h 4. are stored in the IT system "Administrative Procedure EPPSG" for as long as it is required to perform the automated procedure.

The data will also be stored outside of the IT system if this is required for the purposes of the administrative procedure and to fulfil the respective relevant storage obligations.

7. Rights of the data subjects

Within the scope of the GDPR, you have the following rights regarding your own personal data:

- Right to information,
- Right to correction,
- Right to deletion,
- Right to limitation of processing,
- **Right to object to the processing taking place pursuant to Art. 6(1) lit. e GDPR**
- Right to withdraw previously issued consent,
- Right to data portability.

If consent is withdrawn, the lawfulness of the data processing that occurred on the basis of the consent remains effective until consent was withdrawn.

Furthermore, in accordance with Art. 77 GDPR, you have the right to lodge a complaint to a supervisory authority for data protection.

If you have any questions and complaints regarding data protection, you may also contact the Data Protection Officer at the WKM, who is named under 3.